

## **CITY OF BRAZIL**

*203 East National Avenue*

*Brazil, Indiana 47834*

*Phone: (812) 443-2221*

*Fax: (812) 446-0337*

*www.brazil.in.gov*

*Brian Wyndham, Mayor*

*Karen McQueen, Clerk-Treasurer*

### **MINUTES OF THE BOARD OF PUBLIC WORKS AND SAFETY BRAZIL, INDIANA FOR JANUARY 10, 2014**

A meeting with the Board of Public Works was held on January 10, 2014 at 10:00 a.m. in the Council Chambers of the Brazil City Hall. The meeting was called to order by Mayor Brian Wyndham.

**ROLL CALL:** Mayor Brian Wyndham, Ruthann Jeffries, Linda Messmer, City Attorney Traci Lawson and Deputy Clerk Melissa Dorsett.

**OTHERS PRESENT:** Waste Water Superintendent Billy Goodrich, Fire Chief Jake Bennett, Planning and Zoning Administrator Teresa Glenn, Mr. Daniel Rose, Mr. Mark Adamson

**PLEDGE:** The Pledge to the Flag was lead by Mayor Brian Wyndham.

#### **APPROVAL OF MINUTES:**

**December 27, 2013, Ruthann Jeffries** made a motion to approve; seconded by **Linda Messmer**. The motion passed 3-0.

#### **AUDIENCE COMMENTS:**

**Mr. Daniel Rose** commented that he would like to see the minutes published online so they can be viewed publicly. **Mayor Wyndham** said he would try to make that happen. **Mr. Rose** also asked about funding for abandoned homes. **Teresa Glenn, Planning and Zoning Administrator**, said she will give a monthly update on the funding.

#### **POLICE CHIEF REPORT: NONE**

#### **FIRE CHIEF REPORT: Fire Chief Jake Bennett**

- **Chief Bennett** reported a house fire during the coldest night of the year. A lady was removed from the house unharmed.
- Meridian Towers, IVC and Inside Out Recovery had some issues with frozen pipes and sprinklers due to the low temperatures.
- A new fireman, **Jordan Garrison**, started today and will be sworn in tonight.

#### **WASTEWATER SUPERINTENDENT REPORT:**

**-Billy Goodrich** gave an update on snow removal in the City of Brazil and also talked about preparations for possible flooding.

## **OLD BUSINESS:**

**Traci Lawson** spoke to **Eric Somheil** concerning the Water Contract with Knightsville. They have agreed on all the terms for the water contract. **Ruthann Jeffries** made a motion to approve the Water Contract with Knightsville. **Linda Messmer** seconded. The motion passed 3-0.

## **NEW BUSINESS:**

### **1.) Mark Adamson – Sewer adjustment for Adamson’s Laundry**

**Mark Adamson** asked for a renewal of a 10% sewer adjustment for his business, **Adamson’s Laundry**. **Ruthann Jeffries** motioned to approve the 10% discount for 2014. **Linda Messmer** seconded. The motion passed 3-0. Attorney Lawson will prepare documents for Mr. Adamson to sign.

### **2.) Resolution 1-2014: rescinding the Policy to Jett Sewer Lines of Private Residents or Commercial Establishments.**

**Traci Lawson** presented a resolution rescinding the Policy to Jett Sewer Lines of Private Residents or Commercial Establishments. The existing policy went into effect in 2005. **Mayor Wyndham** said that this policy is out of compliance with IDEM, and that city equipment is not allowed to be in private lines. **Linda Messmer** made a motion to pass Resolution 1-2014(Resolution rescinding the Policy to Jett Sewer Lines of Private Residents or Commercial Establishments). **Ruthann Jeffries** seconded. The motion passed 3-0.

### **3.) Invoice from Local Council for FEMA/IHCDA flood buyout.**

**Mayor Wyndham** presented an invoice from Cox, Zwerner, Gambill & Sullivan, LLP in reference to FEMA/IHCDA flood buyout. The invoice was \$8,740.25. **Linda Messmer** made a motion to approve the invoice (total of \$8,740.25) to Cox, Zwerner, Gambill & Sullivan LLP. **Ruthann Jeffries** seconded. The motion passed 3-0. The invoice will be submitted to the State for payment in conjunction with the grant.

### **4.) Approval of water relocation documents with B&T Drainage regarding the SR 340 water relocation.**

**Traci Lawson** said that all the paperwork is in order. **Ruthann Jeffries** made a motion to approve the contract with B&T Drainage and the notice to proceed. **Linda Messmer** seconded. The motion passed 3-0.

### **5.) Invoice from H.J. Umbaugh & Associates for Lease Rental Bond (paving).**

An invoice for professional services rendered in connection with planning and issuance of lease rental bonds (paving project) was presented from H.J. Umbaugh & Associates. The total amount of invoice was for \$43, 621.00. **Ruthann Jeffries** made a motion to approve the invoice for \$43,621.00. **Linda Messmer** seconded. The motion passed 3-0. The invoice will be paid out of the (paving) bonds proceeds.

### **6.) Set dates and time for future meetings.**

Meetings are currently at 10:00 a.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays, every month, at City Hall. **Linda Messmer** made a motion to maintain the current schedule. **Ruthann Jeffries** seconded. The motion passed 3-0.

## **CLAIMS:**

### **1.) Clerk’s Office – Ruthann Jeffries**

reviewed claims presented for payment and made a motion to approve. **Linda Messmer** seconded. The motion passed 3-0.

### **2.) Utilities’ Office – Linda Messmer**

reviewed claims presented for payment and made a motion to approve. **Ruthann Jeffries** seconded. The motion passed 3-0.

**FUTURE AGENDA ITEMS: NONE**

**ADJOURNMENT:** A motion to adjourn the meeting was made by **Linda Messmer**, seconded by **Ruthann Jeffries**. Meeting adjourned at 10:45 a.m. The motion passed 3-0.

_____ Brian Wyndham, Mayor	_____ Date
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_____ Ruthann Jeffries	_____ Date
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_____ Linda Messmer	_____ Date
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